



EMERGENCY PROCEDURES:

Discovering and Emergency:

- Raise alarm by notifying: Society official such as Stewards or Secretary
- Attempt to suppress the emergency IF SAFE TO DO SO
- Remove any person from danger IF SAFE TO DO SO
- Keep other personnel away
- Follow instructions from Society official.

Emergency in progress:

- Immediately cease all activities
- Secure all confidential/valuable items
- Follow instructions from Society official
- Leave building via designated exit
- If directed, proceed to assembly area – main area